

SANIBEL FIRE & RESCUE DISTRICT
Minutes of the Fire Commission Meeting
January 12, 2021

Commissioners –Chairman Jerry Muench, Vice Chair Bruce Cochrane, Secretary Richard McCurry
Fire Chief Bill Briscoe
Deputy Fire Chief Kevin Barbot *excused*
Division Chief Tim Barrett
Fire Marshal Larry Williams
Administrator Samantha Quinn

In attendance were the following: Lieutenant Reitenbach and the Breeze Newspaper.

Commissioner Muench opened the meeting at 9:00 AM. Commissioner Muench led the Pledge of Allegiance.

1st Order of Business: The minutes for the December 8, 2021, commission meeting were reviewed and accepted by the Board Members. A motion was made by Commissioner Cochrane to accept the minutes as presented. The motion was second by Commissioner Muench. There was no discussion. The motion was approved unanimously.

2nd Order of Business: Fire Chief Briscoe excused Deputy Chief Kevin Barbot from the meeting.

3rd Order of Business: Administrator Quinn presented the board with a Balance Sheet as of December 31, 2021, a December 2021 Profit & Loss, and a Profit & Loss Budget vs. Actual October 2021 through December 2021. Discussion was had that moving forward the board would like to only review the Profit & Loss Budget vs. Actual and all additional financial statements would be emailed.

4th Order of Business: Division Chief of Training Barrett reviewed the on-going training throughout the month of December. Medical Director Dr. Benjamin Abo's monthly in-service lecture was canceled due to travel to California. Baileys officially demolished the old movie theater and housing units, so firefighters were able to utilize the building for training purposes. Chief Briscoe stated, we will also be training with Captiva Fire Department and Sanibel Police Department. Public education for CPR certifications will continue with Kings Crown, the Sanctuary, the Shell Museum, and the local Boy Scouts. Division Chief Barrett reviewed the 2021 annual training report.

5th Order of Business: Commissioner Muench asked, has the public been looking for covid tests here? Fire Chief Briscoe stated, we haven't had any, but we have had a few calls. Division Chief Barrett stated, the State of Florida is sending testing kits to the District, and we are waiting for the delivery.

6th Order of Business: Administrator Quinn went over the social media and website interactions:

Website visits for December: 10,140
Post Reach: 1,695
Post Engagement: 419
New Page Likes: 22
Total Page Likes: 2,232
Total Page Follows: 2,478

7th Order of Business: Fire Marshal Williams continues annual inspections. Deputy Chief and myself, the Fire Marshal, are working on the City of Sanibel plan review program. Fire Marshal Williams reviewed the 2021 annual report.

8th Order of Business: Fire Chief Briscoe reviewed the calls. December 2021, we responded to 122 calls and December 2020 we responded to 121 calls. Year-over-year calls are up 15% with calls totaling 1,711 compared to 1,466 YTD in 2020. The Cascade System is now in service. Lexipol has started, and a meeting with them is scheduled at the end of the month. They will be going through the District Employee Manual, District SOP, and various other policies. Deputy Chief Barbot, Captain DiMaria, and Administrator Hickey are heading to the legislative session in Tallahassee. Fire Marshal Williams

stated, the Knox Box is changing to an eBox, it'll cost roughly \$200 to change out each box. The District will try to get a grant for this.

9th Order of Business: Fire Chief Briscoe stated, Sept 2021 our contract with Grau & Associates, the annual audit firm, runs out, we will put out for a Request for Proposal for 3-5 audit firms.

10th Order of Business: Chief Briscoe went over years of service. Firefighter Cliff Steele started January 2, 2021, for 10 years of service. Fire Chief Bill Briscoe started January 3, 2000, for 22 years of service. Firefighter Rob Doerr started January 3, 2000, for 22 years of service. Captain Tom Tracy started January 18, 1999, for 23 years of service. Captain John DiMaria started January 21, 2008, for 14 years of service. Firefighter Carl Johanson started January 24, 2021, for 10 years of service.

11th Order of Business: No Commission Items to discuss.

12th Order of Business: Union Representative Reitenbach stated we have two firefighters currently attending a leadership course.

Meeting adjourned at 9:35 AM

Commissioner Jerry Muench

Commissioner Bruce Cochrane

Commissioner Richard McCurry