

**SANIBEL FIRE AND RESCUE DISTRICT  
SANIBEL, FLORIDA  
FINANCIAL REPORT  
FOR THE FISCAL YEAR ENDED  
SEPTEMBER 30, 2022**

**SANIBEL FIRE AND RESCUE DISTRICT**

**TABLE OF CONTENTS**

	<u>Page</u>
INDEPENDENT AUDITOR'S REPORT	1-2
MANAGEMENT'S DISCUSSION AND ANALYSIS	3-7
BASIC FINANCIAL STATEMENTS	
Government-Wide Financial Statements:	
Statement of Net Position	8
Statement of Activities	9
Fund Financial Statements:	
Balance Sheet – Governmental Funds	10
Reconciliation of the Balance Sheet - Governmental Funds to the Statement of Net Position	11
Statement of Revenues, Expenditures and Changes in Fund Balances – Governmental Funds	12
Reconciliation of the Statement of Revenues, Expenditures and Changes in Fund Balances of Governmental Funds to the Statement of Activities	13
Notes to the Financial Statements	14-30
REQUIRED SUPPLEMENTARY INFORMATION	
Schedules of Proportionate Share of Net Pension Liability and Pension Contributions	31-32
Schedule of Changes in the District's Net OPEB Liability and Related Ratios	33
Schedule of Revenues, Expenditures and Changes in Fund Balances – Budget and Actual – General Fund	34
Schedule of Revenues, Expenditures and Changes in Fund Balances – Budget and Actual – Special Revenue Fund	35
Notes to Required Supplementary Information	36
OTHER INFORMATION	
Data Elements required by FL Statute 218.39 (3) (c)	37
INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS	38-39
INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE WITH THE REQUIREMENTS OF SECTION 218.415, FLORIDA STATUTES, REQUIRED BY RULE 10.556(10) OF THE AUDITOR GENERAL OF THE STATE OF FLORIDA	40
MANAGEMENT LETTER PURSUANT TO THE RULES OF THE AUDITOR GENERAL OF THE STATE OF FLORIDA	41-43



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## INDEPENDENT AUDITOR'S REPORT

To the Board of Commissioners  
Sanibel Fire and Rescue District  
Sanibel, Florida

### Report on the Audit of the Financial Statements

#### *Opinions*

We have audited the accompanying financial statements of the governmental activities and each major fund of Sanibel Fire and Rescue District, Sanibel, Florida ("District") as of and for the fiscal year ended September 30, 2022, and the related notes to the financial statements, which collectively comprise the District's basic financial statements as listed in the table of contents.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities and each major fund of the District as of September 30, 2022, and the respective changes in financial position thereof for the fiscal year then ended in accordance with accounting principles generally accepted in the United States of America.

#### *Basis for Opinions*

We conducted our audit in accordance with auditing standards generally accepted in the United States of America (GAAS) and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the District and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

#### *Responsibilities of Management for the Financial Statements*

The District's management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America; and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the District's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

#### *Auditor's Responsibilities for the Audit of the Financial Statements*

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the District's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control–related matters that we identified during the audit.

### ***Required Supplementary Information***

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis, budgetary comparison information, schedules of proportionate share of net pension liability, schedules of pension contributions, schedule of changes in the District's net OPEB liability and related ratio be presented to supplement the basic financial statements. Such information is the responsibility of management and, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

### ***Other Information Included in the Financial Report***

Management is responsible for the other information included in the financial report. The other information comprises the information for compliance with FL Statute 218.39 (3) (c) but does not include the financial statements and our auditor's report thereon. Our opinions on the financial statements do not cover the other information, and we do not express an opinion or any form of assurance thereon. In connection with our audit of the financial statements, our responsibility is to read the other information and consider whether a material inconsistency exists between the other information and the financial statements, or the other information otherwise appears to be materially misstated. If, based on the work performed, we conclude that an uncorrected material misstatement of the other information exists, we are required to describe it in our report.

### ***Other Reporting Required by Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated June 30, 2023, on our consideration of the District's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the District's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's internal control over financial reporting and compliance.

June 30, 2023

## MANAGEMENT'S DISCUSSION AND ANALYSIS

Our discussion and analysis of Sanibel Fire and Rescue District, Sanibel, Florida ("District") provides a narrative overview of the District's financial activities for the fiscal year ended September 30, 2022. Please read it in conjunction with the District's Independent Auditor's Report, basic financial statements, accompanying notes and supplementary information to the basic financial statements.

### FINANCIAL HIGHLIGHTS

- The assets plus deferred outflows of resources of the District exceeded its liabilities plus deferred inflows of resources at the close of the fiscal year ended September 30, 2022 resulting in a net position balance of \$4,717,552.
- The District's total net position increased by \$1,664,379 or 55 percent, in comparison to the prior year. The increase mostly results from higher property tax revenue as the millage was increased in the current year along with increases in property values.
- At September 30, 2022, the District's governmental funds reported combined ending fund balances of \$7,045,462, an increase of \$1,651,414, or 31 percent, in comparison with the prior year. The total fund balance is restricted for capital projects, committed to emergency services, apparatus purchases, vacation/sick payout, major medical equipment, major fire equipment, and a county lease agreement, and the remainder is unassigned fund balance which is available for spending at the District's discretion.
- Total revenues, in the government-wide statements, increased (\$7,445,019 - 6,287,852) by \$1,157,167 or 18.4 percent, in comparison to the prior year.
- Total expenses in the government-wide statements increased (\$5,780,640 - 4,162,809) by \$1,617,831, or 39 percent, in comparison to the prior year.

### OVERVIEW OF FINANCIAL STATEMENTS

This discussion and analysis are intended to serve as the introduction to the District's basic financial statements. The District's basic financial statements are comprised of three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements. This report also contains other supplementary information in addition to the basic financial statements themselves.

#### Government-Wide Financial Statements

The government-wide financial statements are designed to provide readers with a broad overview of the District's finances, in a manner similar to a private-sector business.

The statement of net position presents information on all the District's assets, deferred outflows of resources, liabilities and deferred inflows of resources with the difference reported as net position. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the District is improving or deteriorating.

The statement of activities presents information showing how the government's net position changed during the most recent fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods.

The government-wide financial statements include all governmental activities that are principally supported by property tax revenues. The District does not have any business-type activities. The governmental activities of the District include the public safety (personnel and operations) function.

## OVERVIEW OF FINANCIAL STATEMENTS (Continued)

### Fund Financial Statements

A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The District, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. The District has one fund category: governmental funds.

### Governmental Funds

Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on near-term inflows and outflow of unrestricted resources, as well as on balances of spendable resources available at the end of the fiscal year. Such information may be useful in evaluating a District's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the District's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balances provide a reconciliation to facilitate this comparison between governmental funds and governmental activities.

The District maintains two governmental funds for external reporting. Information is presented separately in the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balances for the general fund and special revenue fund. The general and special revenue funds are considered major funds.

The District adopts an annual appropriated budget for each fund (general and special revenue). Budgetary comparison schedules have been provided for the general and special revenue funds to demonstrate compliance with the budget.

### Notes to the Financial Statements

The notes to the financial statements explain in detail the District's significant accounting policies and certain data contained in the following statements. These notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

## GOVERNMENT-WIDE FINANCIAL ANALYSIS

The government-wide financial statements were designed so that the user could determine if the District is in a better or worse financial condition from the prior year.

## GOVERNMENT-WIDE FINANCIAL ANALYSIS (Continued)

The following is a condensed summary of net position for the primary government for the year ended September 30, 2021, compared to September 30, 2022:

	September 30, 2021	September 30, 2022	Change
Assets:			
Current and other assets	\$ 5,840,826	\$ 7,584,833	\$ 1,744,007
Capital assets	4,278,975	4,084,752	(194,223)
Total assets	10,119,801	11,669,585	1,549,784
Deferred outflow s of resources	1,194,145	1,515,729	321,584
Liabilities:			
Current liabilities	698,835	792,427	93,592
Non-current liabilities	3,300,185	7,156,090	3,855,905
Total liabilities	3,999,020	7,948,517	3,949,497
Deferred inflow s of resources	4,261,753	519,245	(3,742,508)
Net position:			
Net investment in capital assets	3,789,110	3,836,820	47,710
Restricted	97,756	120,820	23,064
Unrestricted	(833,693)	759,912	1,593,605
Total net position	\$ 3,053,173	\$ 4,717,552	\$ 1,664,379

The District's net position reflects its investment in capital assets (land, fire and rescue equipment, buildings, fire and rescue vehicles and furniture, fixtures and equipment) less any related debt used to acquire those assets that is still outstanding. These assets are used to provide services to residents; consequently, these assets are not available for future spending. An additional portion of the District's net position, \$120,820 represents resources that are subject to external restrictions on how they may be used.

The District's net position increased during the most recent fiscal year. The majority of the increase represents the extent to which ongoing program revenues exceeded the cost of operations and depreciation expense.

## GOVERNMENT-WIDE FINANCIAL ANALYSIS (Continued)

The following schedule reports the revenues, expenses, and changes in net position for the District for the fiscal year ended September 30, 2021 compared to September 30, 2022.

	September 30, 2021	September 30, 2022	Change
Revenues:			
General revenues			
Property taxes	\$ 5,959,013	\$ 7,253,682	\$ 1,294,669
Impact fees	4,458	23,034	18,576
Investment earnings	6,646	20,962	14,316
Miscellaneous revenue	85,575	108,191	22,616
Grants and contributions	215,217	13,333	(201,884)
Program revenues			
Charges for services	16,943	25,817	8,874
Total revenues	<u>6,287,852</u>	<u>7,445,019</u>	<u>1,157,167</u>
Expenses:			
Public safety-Fire and Rescue			
Personal Services	3,105,726	4,702,552	1,596,826
Operating expenditures	712,470	722,329	9,859
Interest	13,124	7,148	(5,976)
Loss on disposal of fixed assets	10,652	2,434	(8,218)
Depreciation	320,837	346,177	25,340
Total expenses	<u>4,162,809</u>	<u>5,780,640</u>	<u>1,617,831</u>
Increase (decrease) in net position	2,125,043	1,664,379	(460,664)
Net position - beginning	928,130	3,053,173	2,125,043
Net position, ending	<u>\$ 3,053,173</u>	<u>\$ 4,717,552</u>	<u>\$ 1,664,379</u>

As noted above and in the statement of activities, the cost of all governmental activities during the fiscal year ended September 30, 2022 was \$5,780,640. The costs of the District's activities were primarily funded by property taxes. Property taxes increased from the prior fiscal year as a result of increases in property values and millage. Expenses increased primarily as a result of salaries and benefits.

## FINANCIAL ANALYSIS OF GOVERNMENTAL FUNDS

The District uses fund accounting to ensure and demonstrate compliance with finance related legal requirements. The focus of the District's governmental funds is to provide information on near-term inflows, outflows, and balances of unreserved resources. Such information is useful in assessing financing requirements. In particular, unassigned fund balance may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year.

As noted earlier, combined fund balances increased by \$1,651,414 in comparison with the prior year. Restricted or committed fund balance indicates that the amounts are not available for new spending because they have already been set aside for other items. The remainder is unassigned fund balance, which is available for spending at the District's discretion.

The general fund is the operating fund of the District and includes all activities related to providing management and operating services.



## GENERAL BUDGETING HIGHLIGHTS

An operating budget was adopted and maintained by the governing board for the District pursuant to the requirements of Florida Statutes. The budget is adopted using the same basis of accounting that is used in preparation of the fund financial statements. The legal level of budgetary control, the level at which expenditures may not exceed budget, is in the aggregate. The Board of Commissioners must approve any budget amendments that increase the aggregate budgeted appropriations.

Budget versus actual comparisons for the general fund and special revenue fund are reported as required supplementary information. Actual general fund expenditures did not exceed appropriations for the fiscal year ended September 30, 2022. The general fund actual expenditures were under budget by a total of \$936,511, mainly as a result of anticipated operating expenditures that did not occur.

## CAPITAL ASSETS

At September 30, 2022, the District had \$6,989,204 invested in land, fire and rescue equipment and vehicles, buildings, and furniture, fixtures and equipment. Depreciation of \$2,904,452 has been taken, which resulted in a net book value of \$4,084,752.

The following is a schedule of the District's capital assets net of depreciation as of September 30, 2022 and 2021:

	<u>2021</u>	<u>2022</u>
Land	\$ 273,062	\$ 273,062
Construction in progress	-	-
Buildings and improvements	2,555,305	2,447,793
Vehicles	1,180,280	1,046,030
Furniture and equipment	270,328	317,867
Total capital assets, net depreciation	<u>\$ 4,278,975</u>	<u>\$ 4,084,752</u>

Additional information on the District's capital assets is found in Note 5.

## LONG TERM DEBT

At September 30, 2022 the District had \$247,932 in notes payable and \$433,542 in compensated absences. Additional information on the District's long-term debt is found in Note 8.

## CONTACTING THE DISTRICT'S FINANCIAL MANAGEMENT

This financial report is designed to provide our citizens, taxpayers, customers, investors and creditors with a general overview of the District's finances and to demonstrate the District's accountability for the financial resources it manages and the stewardship of the facilities it maintains. Questions regarding any information provided in this report should be directed to: Greta Fulkerson, Administrative Assistant, Sanibel Fire and Rescue District, 2351 Palm Ridge Road, Sanibel, FL 33957, phone (239) 472-5525.

**SANIBEL FIRE AND RESCUE DISTRICT  
STATEMENT OF NET POSITION  
SEPTEMBER 30, 2022**

	Governmental Activities
<b>ASSETS</b>	
Cash and cash equivalents	\$ 2,945,933
Investments	4,511,539
Due from other governments	11,993
Interest receivable	493
Restricted assets:	
Cash and cash equivalents	111,003
Due from other governments	3,872
Capital assets:	
Nondepreciable	273,062
Depreciable assets, net	3,811,690
Total assets	11,669,585
 <b>DEFERRED OUTFLOWS OF RESOURCES</b>	
Pension	1,515,729
 <b>LIABILITIES</b>	
Accounts payable and accrued expenses	196,532
Unearned revenue	342,839
Accrued interest payable	5,124
Noncurrent liabilities:	
Due in one year:	
Note payable	247,932
Due in more than one year:	
Net pension liability	6,006,449
Compensated absences	433,542
Net OPEB obligation	716,099
Total liabilities	7,948,517
 <b>DEFERRED INFLOWS OF RESOURCES</b>	
Pension	519,245
 <b>NET POSITION</b>	
Net investment in capital assets	3,836,820
Restricted for interlocal agreements	120,820
Unrestricted	759,912
Total net position	\$ 4,717,552

See notes to the financial statements

**SANIBEL FIRE AND RESCUE DISTRICT  
STATEMENT OF ACTIVITIES  
FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2022**

<u>Functions/Programs</u>	Program Revenues			Net (Expense) Revenue and Changes in Net Position
	Expenses	Charges for Services	Operating Grants and Contributions	Governmental Activities
Primary government:				
Governmental activities:				
Public safety	\$ 5,780,640	\$ 25,817	\$ 13,333	\$ (5,741,490)
Total governmental activities	5,780,640	25,817	13,333	(5,741,490)
General revenues:				
Property taxes				7,253,682
Impact fees				23,034
Unrestricted investment earnings				20,962
Miscellaneous revenue				108,191
Total general revenues				7,405,869
Change in net position				1,664,379
Net position - beginning				3,053,173
Net position - ending				\$ 4,717,552

See notes to the financial statements

**SANIBEL FIRE AND RESCUE DISTRICT  
BALANCE SHEET  
GOVERNMENTAL FUNDS  
SEPTEMBER 30, 2022**

	Major Funds		Total Governmental Funds
	General	Special Revenue	
<b>ASSETS</b>			
Cash and cash equivalents	\$ 2,945,933	\$ 111,003	\$ 3,056,936
Investments	4,511,539	-	4,511,539
Due from other governments	11,993	3,872	15,865
Interest receivable	493	-	493
Due from other funds	-	5,945	5,945
Total assets	\$ 7,469,958	\$ 120,820	\$ 7,590,778
 <b>LIABILITIES AND FUND BALANCES</b>			
Liabilities:			
Accounts payable and accrued liabilities	\$ 196,532	\$ -	\$ 196,532
Due to other fund	5,945	-	5,945
Unearned revenue	342,839	-	342,839
Total liabilities	545,316	-	545,316
 Fund balances:			
Restricted:			
Capital projects	-	120,820	120,820
Committed:			
Emergency services	1,001,055	-	1,001,055
Apparatus purchases	1,001,300	-	1,001,300
Vacation/sick payout	441,225	-	441,225
Major medical equipment	103,208	-	103,208
Major fire equipment	64,589	-	64,589
County lease agreement	342,839	-	342,839
Unassigned	3,970,426	-	3,970,426
Total fund balances	6,924,642	120,820	7,045,462
 Total liabilities and fund balances	\$ 7,469,958	\$ 120,820	\$ 7,590,778

See notes to the financial statements

**SANIBEL FIRE AND RESCUE DISTRICT  
RECONCILIATION OF THE BALANCE SHEET - GOVERNMENTAL FUNDS  
TO THE STATEMENT OF NET POSITION  
FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2022**

Total fund balances - governmental funds	\$ 7,045,462
Amounts reported for governmental activities in the statement of net position are different because:	
Capital assets used in governmental activities are not financial resources and, therefore, are not reported as assets in the governmental funds. The statement of net position includes those capital assets, net of any accumulated depreciation, in the net position of the government as a whole.	
Cost of capital assets	6,989,204
Accumulated depreciation	<u>(2,904,452)</u> 4,084,752
Deferred outflows of resources related to pensions are recorded in the statement of net position.	1,515,729
Deferred inflows of resources related to pensions are recorded in the statement of net position.	(519,245)
Liabilities not due and payable from current available resources are not reported as liabilities in the governmental fund statements. All liabilities, both current and long-term, are reported in the government-wide financial statements.	
Net pension liability	(6,006,449)
Note payable	(247,932)
Accrued interest payable	(5,124)
Net OPEB asset (obligation)	(716,099)
Compensated absences	<u>(433,542)</u>
Net position of governmental activities	<u><u>\$ 4,717,552</u></u>

See notes to the financial statements

**SANIBEL FIRE AND RESCUE DISTRICT  
STATEMENT OF REVENUES, EXPENDITURES,  
AND CHANGES IN FUND BALANCES  
GOVERNMENTAL FUNDS  
FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2022**

	Major Funds		Total Governmental Funds
	General	Special Revenue	
<b>REVENUES</b>			
Ad valorem taxes	\$ 7,253,682	\$ -	\$ 7,253,682
Permits and fees	25,817	-	25,817
Investment earnings	20,932	30	20,962
Impact fees	-	23,034	23,034
Miscellaneous	108,191	-	108,191
Intergovernmental revenue	13,333	-	13,333
Total revenues	<u>7,421,955</u>	<u>23,064</u>	<u>7,445,019</u>
<b>EXPENDITURES</b>			
Current:			
Public safety			
Personnel service	4,662,807	-	4,662,807
Operating expenditures	722,329	-	722,329
Capital outlay	154,388	-	154,388
Debt service:			
Principal retirement	241,933	-	241,933
Interest and fiscal charges	12,148	-	12,148
Total expenditures	<u>5,793,605</u>	<u>-</u>	<u>5,793,605</u>
Excess (deficiency) of revenues over (under) expenditures	1,628,350	23,064	1,651,414
Fund balances - beginning	<u>5,296,292</u>	<u>97,756</u>	<u>5,394,048</u>
Fund balances - ending	<u>\$ 6,924,642</u>	<u>\$ 120,820</u>	<u>\$ 7,045,462</u>

See notes to the financial statements

**SANIBEL FIRE AND RESCUE DISTRICT  
RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN  
FUND BALANCES OF GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES  
FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2022**

Amounts reported for governmental activities in the statement of activities are different because:

Net change in fund balances - total governmental funds	\$ 1,651,414
Governmental funds report capital outlays as expenditures; however, the cost of capital assets is eliminated in the statement of activities and capitalized in the statement of net position.	154,388
Depreciation on capital assets is not recognized in the governmental fund statement but is reported as an expense in the statement of	(346,177)
Repayment of certain long-term liabilities are reported as expenditures in the governmental fund financial statements but such repayments reduce liabilities in the statement of net position and are eliminated in the statement of activities.	241,933
Some expenses reported in the statement of activities do not require the use of current financial resources and, therefore, are not reported as expenditures in governmental funds.	
Loss on disposal of capital assets	(2,434)
Change in net pension liability and deferred inflows and outflows of resources related to pension	27,703
Change in other post employment benefit obligation	(4,876)
Change in accrued interest	5,000
Change in long-term compensated absences	<u>(62,572)</u>
Change in net position of governmental activities	<u>\$ 1,664,379</u>

See notes to the financial statements

## **SANIBEL FIRE AND RESCUE DISTRICT NOTES TO FINANCIAL STATEMENTS**

### **NOTE 1 – NATURE OF ORGANIZATION AND REPORTING ENTITY**

The Sanibel Fire and Rescue District (the “District”) is an independent special district located in Sanibel, Florida. The District was established in 1955 by a Special Act of the Legislature of the State of Florida (Laws of Florida, 30930). The District Charter was amended on May 22, 2000 by House Bill 925, Chapter 2000-386, Laws of Florida. The District is governed by a three member elected Board of Commissioners.

The District was established to provide fire control and protection services, fire safety inspections, and rescue services to the District’s incorporated land area. The District operates and maintains two (2) station houses and employs approximately 28 full-time employees.

The financial statements were prepared in accordance with Governmental Accounting Standards Board (“GASB”) Statements. Under the provisions of those standards, the financial reporting entity consists of the primary government, organizations for which the District Board of Commissioners is considered to be financially accountable, and other organizations for which the nature and significance of their relationship with the District are such that, if excluded, the financial statements of the District would be considered incomplete or misleading. There are no entities considered to be component units of the District; therefore, the financial statements include only the operations of the District.

### **NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

#### **Government-Wide and Fund Financial Statements**

The basic financial statements include both government-wide and fund financial statements.

The government-wide financial statements (i.e., the statement of net position and the statement of activities) report information on all of the non-fiduciary activities of the primary government. For the most part, the effect of interfund activity has been removed from these statements.

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment is offset by program revenues. *Direct expenses* are those that are clearly identifiable with a specific function or segment. *Program revenues* include 1) charges to customers who purchase, use or directly benefit from goods, services or privileges provided by a given function or segment; and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Other items not included among program revenues are reported instead as *general revenues*.

#### **Measurement Focus, Basis of Accounting and Financial Statement Presentation**

The government-wide financial statements are reported using the *economic resources measurement* focus and the *accrual basis of accounting*. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied and received. Grants and similar items are to be recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund financial statements are reported using the *current financial resources measurement focus* and the *modified accrual basis of accounting*. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be *available* when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures are recorded only when payment is due.

Property taxes are ad valorem and levied each November 1 on property as of the previous January 1. The fiscal year for which annual assessments are levied begins on October 1 with a maximum discount available for payments through November 30 and become delinquent on April 1. The taxes are billed and collected by the County Tax Assessor/Collector on behalf of the District. The amounts remitted to the District are net of applicable discounts or fees.



## **NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

### **Measurement Focus, Basis of Accounting and Financial Statement Presentation (Continued)**

Property taxes and interest associated with the current fiscal period are considered to be susceptible to accrual and so have been recognized as revenues of the current fiscal period. The portion of taxes receivable due within the current fiscal period is considered to be susceptible to accrual as revenue of the current period. All other revenue items are considered to be measurable and available only when cash is received by the government.

The District reports the following major governmental funds:

#### General Fund

The general fund is the general operating fund of the District. It is used to account for all financial resources except those required to be accounted for in another fund.

#### Special Revenue Fund

The special revenue fund is used to account for impact fees that are legally restricted to expenditure for a particular purpose.

As a general rule, the effect of interfund activity has been eliminated from the government-wide financial statements.

When both restricted and unrestricted resources are available for use, it is the government's policy to use restricted resources first for qualifying expenditures, then unrestricted resources as they are needed.

### **Assets, Liabilities and Net Position or Equity**

#### Restricted Assets

These assets represent cash and cash equivalents and amounts due from other governments set aside pursuant to contractual restrictions.

#### Deposits and Investments

The District's cash and cash equivalents are considered to be cash on hand and demand deposits.

The District has elected to proceed under the Alternative Investment Guidelines as set forth in Section 218.415 (17) Florida Statutes. The District may invest any surplus public funds in the following:

- a) The Local Government Surplus Trust Funds, or any intergovernmental investment pool authorized pursuant to the Florida Interlocal Cooperation Act;
- b) Securities and Exchange Commission registered money market funds with the highest credit quality rating from a nationally recognized rating agency;
- c) Interest bearing time deposits or savings accounts in qualified public depositories;
- d) Direct obligations of the U.S. Treasury.

The State Board of Administration's ("SBA") Local Government Surplus Funds Trust Fund ("Florida PRIME") is a "2a-7 like" pool. A "2a-7 like" pool is an external investment pool that is not registered with the Securities and Exchange Commission ("SEC") as an investment company, but nevertheless has a policy that it will, and does, operate in a manner consistent with the SEC's Rule 2a-7 of the Investment Company Act of 1940, which comprises the rules governing money market funds. Thus, the pool operates essentially as a money market fund. The District has reported its investment in Florida PRIME at amortized cost for financial reporting purposes.

Securities listed in paragraphs c and d shall be invested to provide sufficient liquidity to pay obligations as they come due. In addition, surplus funds may be deposited into certificates of deposit which are insured.

The District records all interest revenue related to investment activities in the respective funds. Investments are measured at amortized cost or reported at fair value as required by generally accepted accounting principles.

## NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

### Assets, Liabilities and Net Position or Equity (Continued)

#### Inventories and Prepaid Items

Inventories of governmental funds are recorded as expenditures when consumed rather than when purchased.

Certain payments to vendors reflect costs applicable to future accounting periods and are recorded as prepaid items in both government-wide and fund financial statements.

#### Capital Assets

Capital assets, which include property, plant and equipment and infrastructure assets (e.g. fire hydrants) are reported in the government activities columns in the government-wide financial statements. Capital assets are defined by the government as assets with an initial, individual cost equal to or more than \$1,000, other than infrastructure assets which is \$5,000, and an estimated useful life in excess of more than one year. These assets are recorded at historical cost if purchased or constructed. Donated capital assets are recorded at acquisition value at the date of donation. The acquisition value is based on the most recent appraisal documentation available.

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend assets lives are not capitalized. Major outlays for capital assets and improvements are capitalized as projects are constructed.

Property, plant and equipment of the District are depreciated using the straight-line method over the following estimated useful lives:

<u>Asset</u>	<u>Years</u>
Buildings	10-50
Fire and Rescue Vehicles	4-20
Fire and Rescue Equipment	5-20
Furniture and Fixtures	5-20

In the governmental fund financial statements, amounts incurred for the acquisition of capital assets are reported as fund expenditures. Depreciation expense is not reported in the governmental fund financial statements.

#### Unearned Revenue

Governmental funds report unearned revenue in connection with resources that have been received, but not yet earned.

#### Compensated Absences

The District's employees accumulate sick and vacation leave based on years of continuous service. Upon termination of employment, employees can receive payment for accumulated sick and vacation leave time. District policy places no limit on the amount of sick leave an employee can accumulate. Twenty-five percent of an employee's accumulated sick leave will be paid at termination at the current rate of pay, not to exceed a maximum of 400 hours. Employees may accumulate vacation leave up to an amount equal to 1 year for union members and 1.5 years for non-union members of their normal accrual. Unused vacation leave accumulated annually over the maximum allowed may be forfeited.

## **NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

### **Assets, Liabilities and Net Position or Equity (Continued)**

#### Impact Fees

The District receives impact fees in accordance with an interlocal agreement with the City of Sanibel, Florida and Lee County, Florida. Impact fees are collected by the City of Sanibel and remitted on a quarterly basis to the District. The District, with prior approval from Lee County, may expend amounts collected on qualifying expenditures. Funds received that are not expended within six years must be refunded.

Because of the eligibility requirements imposed in the agreement the District records funds received as restricted cash.

#### Long-Term Obligations

In the government-wide financial statements long-term debt and other long-term obligations are reported as liabilities in the statement of net position.

#### Deferred Outflows/Inflows of Resources

In addition to assets, the statement of financial position will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, deferred outflows of resources, represents a consumption of net position that applies to a future period(s) and so will not be recognized as an outflow of resources (expense/expenditure) until then.

In addition to liabilities, the statement of financial position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, deferred inflows of resources, represents an acquisition of net position that applies to a future period(s) and so will not be recognized as an inflow of resources (revenue) until that time.

#### Fund Equity/Net Position

In the fund financial statements, governmental funds report non spendable and restricted fund balance for amounts that are not available for appropriation or are legally restricted by outside parties for use for a specific purpose. Assignments of fund balance represent tentative management plans that are subject to change.

The District can establish limitations on the use of fund balance as follows:

Committed fund balance – Amounts that can be used only for the specific purposes determined by a formal action (resolution) of the Board of Commissioners. Commitments may be changed or lifted only by the Board of Commissioners taking the same formal action (resolution) that imposed the constraint originally. Resources accumulated pursuant to stabilization arrangements sometimes are reported in this category.

Assigned fund balance – Includes spendable fund balance amounts established by the Commissioners that are intended to be used for specific purposes that are neither considered restricted nor committed. The Board can assign fund balance as it does when appropriating fund balance to cover differences in estimated revenue and appropriations in the subsequent year's appropriated budget. Assignments are generally temporary.

The District first uses committed fund balance, followed by assigned fund balance and then unassigned fund balance when expenditures are incurred for purposes for which amounts in any of the unrestricted fund balance classifications could be used.

Net position is the difference between assets and deferred outflows of resources less liabilities and deferred inflows of resources. Net position in the government-wide financial statements are categorized as net investment in capital assets, restricted or unrestricted. Net investment in capital assets represents net position related to infrastructure and property, plant and equipment. Restricted net position represents the assets restricted by the District's Bond covenants or other contractual restrictions. Unrestricted net position consists of the net position not meeting the definition of either of the other two components.

## NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

### Other Disclosures

#### Use of Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities, and disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenditures during the reporting period. Actual results could differ from those estimates.

## NOTE 3 – BUDGETARY INFORMATION

The District is required to establish a budgetary system and an approved Annual Budget. Annual Budgets are adopted on a basis consistent with generally accepted accounting principles for the general fund and special revenue fund. All annual appropriations lapse at fiscal year-end.

The District follows these procedures in establishing the budgetary data reflected in the financial statements.

- a) Each year the District Fire Chief submits to the District Board a proposed operating budget for the fiscal year commencing the following October 1.
- b) Public hearings are conducted to obtain comments.
- c) Prior to October 1, the budget is legally adopted by the District Board.
- d) All budget changes must be approved by the District Board.
- e) The budgets are adopted on a basis consistent with generally accepted accounting principles in the United States of America, except as discussed in the Notes to Required Supplementary Information.
- f) Unused appropriation for annually budgeted funds lapse at the end of the year.

## NOTE 4 – DEPOSITS AND INVESTMENTS

### Deposits

The District's cash balances were entirely covered by federal depository insurance or by a collateral pool pledged to the State Treasurer. Florida Statutes Chapter 280, "Florida Security for Public Deposits Act", requires all qualified depositories to deposit with the Treasurer or another banking institution eligible collateral equal to various percentages of the average daily balance for each month of all public deposits in excess of any applicable deposit insurance held. The percentage of eligible collateral (generally, U.S. Governmental and agency securities, state or local government debt, or corporate bonds) to public deposits is dependent upon the depository's financial history and its compliance with Chapter 280. In the event of a failure of a qualified public depository, the remaining public depositories would be responsible for covering any resulting losses.

### Investments

The District's investments were held as follows at September 30, 2022:

	Amortized cost	Fair Value	Credit Risk	Weighted Average Maturities
FLORIDA PRIME	\$ 3,049,681	\$ -	S&PAAAm	21 days
Certificate of Deposit	423,855	-	N/A	December 7, 2022
Certificate of Deposit	21,501	-	N/A	December 7, 2022
FL Fixed Income Trust	-	1,016,502	Fitch AAAf/S1	12 days
Total Investments	<u>\$ 3,495,037</u>	<u>\$ 1,016,502</u>		

*Credit risk* – For investments, credit risk is generally the risk that an issuer of an investment will not fulfill its obligation to the holder of the investment. This is measured by the assignment of a rating by a nationally recognized statistical rating organization. Investment ratings by investment type are included in the preceding summary of investments.

## **NOTE 4 – DEPOSITS AND INVESTMENTS (Continued)**

### **Investments (Continued)**

*Concentration risk* – The District places no limit on the amount the District may invest in any one issuer.

*Interest rate risk* – The District does not have a formal policy that limits investment maturities as a means of managing exposure to fair value losses arising from increasing interest rates.

*Fair Value Measurement* – When applicable, the District measures and records its investments using fair value measurement guidelines established in accordance with GASB Statements. The framework for measuring fair value provides a fair value hierarchy that prioritizes the inputs to valuation techniques.

These guidelines recognize a three-tiered fair value hierarchy, in order of highest priority, as follows:

- *Level 1*: Investments whose values are based on unadjusted quoted prices for identical investments in active markets that the District has the ability to access;
- *Level 2*: Investments whose inputs - other than quoted market prices - are observable either directly or indirectly; and,
- *Level 3*: Investments whose inputs are unobservable.

The fair value measurement level within the fair value hierarchy is based on the lowest level of any input that is significant to the entire fair value measurement. Valuation techniques used should maximize the use of observable inputs and minimize the use of unobservable inputs.

Money market investments that have a maturity at the time of purchase of one year or less and are held by governments other than external investment pools should be measured at amortized cost. For external investment pools that qualify to be measured at amortized cost, the pool's participants should also measure their investments in that external investment pool at amortized cost for financial reporting purposes. Accordingly, the District's investments have been reported at amortized cost above.

*External Investment Pool* – With regard to redemption gates, Chapter 218.409(8)(a), Florida Statutes, states that "The principal, and any part thereof, of each account constituting the trust fund is subject to payment at any time from the moneys in the trust fund. However, the Executive Director may, in good faith, on the occurrence of an event that has a material impact on liquidity or operations of the trust fund, for 48 hours limit contributions to or withdrawals from the trust fund to ensure that the Board can invest moneys entrusted to it in exercising its fiduciary responsibility. Such action must be immediately disclosed to all participants, the Trustees, the Joint Legislative Auditing Committee, the Investment Advisory Council, and the Participant Local Government Advisory Council. The Trustees shall convene an emergency meeting as soon as practicable from the time the Executive Director has instituted such measures and review the necessity of those measures. If the Trustees are unable to convene an emergency meeting before the expiration of the 48-hour moratorium on contributions and withdrawals, the moratorium may be extended by the Executive Director until the Trustees are able to meet to review the necessity for the moratorium. If the Trustees agree with such measures, the Trustees shall vote to continue the measures for up to an additional 15 days. The Trustees must convene and vote to continue any such measures before the expiration of the time limit set, but in no case may the time limit set by the Trustees exceed 15 days." With regard to liquidity fees, Florida Statute 218.409(4) provides authority for the SBA to impose penalties for early withdrawal, subject to disclosure in the enrollment materials of the amount and purpose of such fees. At present, no such disclosure has been made.

As of September 30, 2022, there were no redemption fees or maximum transaction amounts, or any other requirements that serve to limit a participant's daily access to 100% of their account value.

## NOTE 5 – CAPITAL ASSETS

Capital asset activity for the fiscal year ended September 30, 2022 was as follows:

	Beginning Balance	Additions	Deletions	Ending Balance
<u>Governmental activities</u>				
Capital assets, not being depreciated				
Land and land improvements	\$ 273,062	\$ -	\$ -	\$ 273,062
Total capital assets, not being depreciated	273,062	-	-	273,062
Capital assets, being depreciated				
Buildings and improvements	4,128,730	-	-	4,128,730
Vehicles	1,806,687	46,555	-	1,853,242
Furniture and equipment	640,920	107,833	(14,583)	734,170
Total capital assets, being depreciated	6,576,337	154,388	(14,583)	6,716,142
Less accumulated depreciation for:				
Buildings and improvements	1,573,425	107,512	-	1,680,937
Vehicles	626,407	180,805	-	807,212
Furniture and equipment	370,592	57,860	(12,149)	416,303
Total accumulated depreciation	2,570,424	346,177	(12,149)	2,904,452
Total capital assets, being depreciated, net	4,005,913	(191,789)	(2,434)	3,811,690
Governmental activities capital assets, net	\$ 4,278,975	\$ (191,789)	\$ (2,434)	\$ 4,084,752

Depreciation expense was charged to the Public Safety function/programs.

## NOTE 6 – LONG-TERM LIABILITIES

On April 26, 2013 the District executed a note agreement for \$2,247,954. The note bears interest at 2.48% and is due on December 1, 2022. The note was issued to refund a promissory note that was used to purchase capital assets.

The Note is subject to redemption prior to its maturity at a redemption price of 102.5%.

The following is a summary of the changes in the District's long-term liabilities for the fiscal year ended September 30, 2022:

	Beginning Balance	Additions	Reductions	Ending Balance	Due Within One Year
<u>Governmental activities</u>					
Note Payable	\$ 489,865	\$ -	\$ 241,933	\$ 247,932	\$ 247,932
Compensated Absences	370,970	62,572	-	433,542	-
Total	\$ 860,835	\$ 62,572	\$ 241,933	\$ 681,474	\$ 247,932

Compensated absences are generally paid out of the general fund.

At September 30, 2022, the scheduled debt service requirements on the long-term debt were as follows:

September 30,	Amount
2023	247,932
Total	\$ 247,932

## NOTE 7 – INTERFUND RECEIVABLES AND PAYABLES

Interfund receivables and payables at September 30, 2022 were as follows;

Fund	Receivable	Payable
General	\$ -	\$ 5,945
Special Revenue	5,945	-
Total	\$ 5,945	\$ 5,945

The balance between the general fund and the special revenue fund relate to amounts held by the general fund on behalf of the special revenue fund that have not yet been transferred.

## NOTE 8 – RETIREMENT PLAN

### Florida Retirement System (FRS)

#### **General Information about the FRS**

The FRS was created in Chapter 121, Florida Statutes, to provide a defined benefit pension plan for participating public employees. The FRS was amended in 1998 to add the Deferred Retirement Option Program under the defined benefit plan and amended in 2000 to provide a defined contribution plan alternative to the defined benefit plan for FRS members effective July 1, 2002. This integrated defined contribution pension plan is the FRS Investment Plan. Chapter 112, Florida Statutes, established the Retiree Health Insurance Subsidy (HIS) Program, a cost-sharing multiple-employer defined benefit pension plan, to assist retired members of any state-administered retirement system in paying the costs of health insurance.

All regular employees of the District are eligible to enroll as members of the FRS. Provisions relating to the FRS are established by Chapters 121 and 122, Florida Statutes; Chapter 112, Part IV, Florida Statutes; Chapter 238, Florida Statutes; and FRS Rules, Chapter 60S, Florida Administrative Code; wherein eligibility, contributions, and benefits are defined and described in detail. Such provisions may be amended at any time by further action from the Florida Legislature. The FRS is a single retirement system administered by the Florida Department of Management Services, Division of Retirement, and consists of the two cost-sharing, multiple-employer defined benefit plans and other nonintegrated programs. A comprehensive annual financial report of the FRS, which includes its financial statements, required supplementary information, actuarial report, and other relevant information, is available from the Florida Department of Management Services' website ([www.dms.myflorida.com](http://www.dms.myflorida.com)).

The District's pension expense totaled \$651,240 for the fiscal year ended September 30, 2022.

### **FRS Pension Plan**

*Plan Description* – The FRS Pension Plan (Plan) is a cost-sharing, multiple-employer defined benefit pension plan, with a Deferred Retirement Option Program (DROP) for eligible employees. The classes of membership within the District are as follows:

- Regular Class – Member of the FRS who do not qualify for membership in another class.
- Special Risk Class – Members of the FRS who are firefighters (including fire prevention and/or training positions), emergency medical technicians and paramedics.

Employees enrolled in the Plan prior to July 1, 2011, vest at six years of creditable service and employees enrolled in the Plan on or after July 1, 2011, vest at eight years of creditable service. All vested members, enrolled prior to July 1, 2011, are eligible for normal retirement benefits at age 62 or at any age after 30 years of service. All members enrolled in the Plan on or after July 1, 2011, once vested, are eligible for normal retirement benefits at age 65 or any time after 33 years of service. Members of the Plan may include up to four years of credit for military service toward creditable service. The Plan also includes an early retirement provision; however, there is a benefit reduction for each year a member retires before his or her normal retirement date. The Plan provides retirement, disability, death benefits, and annual cost-of-living adjustments to eligible participants.

## NOTE 8 – RETIREMENT PLAN (Continued)

### Florida Retirement System (FRS) (Continued)

#### FRS Pension Plan (Continued)

DROP, subject to provisions of Section 121.091, Florida Statutes, permits employees eligible for normal retirement under the Plan to defer receipt of monthly benefit payments while continuing employment with an FRS employer. An employee may participate in DROP for a period not to exceed 60 months after electing to participate. During the period of DROP participation, deferred monthly benefits are held in the FRS Trust Fund and accrue interest. The net pension liability does not include amounts for DROP participants, as these members are considered retired and are not accruing additional pension benefits.

***Benefits Provided*** – Benefits under the Plan are computed on the basis of age and/or years of service, average final compensation, and service credit. Credit for each year of service is expressed as a percentage of the average final compensation (AFC). For members initially enrolled before July 1, 2011, the AFC is the average of the five highest fiscal years' earnings; for members initially enrolled on or after July 1, 2011, the AFC is the average of the eight highest fiscal years' earnings. The total percentage value of the benefit received is determined by calculating the total value of all service, which is based on the retirement class to which the member belonged when the service credit was earned. Members are eligible for in-line-of-duty or regular disability and survivors' benefits.

The following chart shows the percentage value for each year of service credit earned:

<b>Class, Initial Enrollment, and Retirement Age/Years of Service</b>	<b>% Value</b>
<b>Regular Class members initially enrolled before July 1, 2011</b>	
Retirement up to age 62 or up to 30 years of service	1.60
Retirement at age 63 or with 31 years of service	1.63
Retirement at age 64 or with 32 years of service	1.65
Retirement at age 65 or with 33 years of service	1.68
<b>Regular Class members initially enrolled on or after July 1, 2011</b>	
Retirement up to age 65 or up to 33 years of service	1.60
Retirement at age 66 or with 34 years of service	1.63
Retirement at age 67 or with 35 years of service	1.65
Retirement at age 68 or with 36 years of service	1.68
<b>Senior Management Service Class</b>	2.00
<b>Special Risk Class</b>	
Service from December 1, 1970 through September 30, 1974	2.00
Service on and after October 1, 1974	3.00

Per Section 121.101, Florida Statutes, if the member is initially enrolled in the FRS before July 1, 2011, and all service credit was accrued before July 1, 2011, the annual cost-of-living adjustment is 3% per year. If the member is initially enrolled before July 1, 2011, and has service credit on or after July 1, 2011, there is an individually calculated cost-of-living adjustment. The annual cost-of-living adjustment is a proportion of 3% determined by dividing the sum of the pre-July 2011 service credit by the total service credit at retirement multiplied by 3%. Plan members initially enrolled on or after July 1, 2011, will not have a cost-of-living adjustment after retirement.



**NOTE 8 – RETIREMENT PLAN (Continued)**

**Florida Retirement System (FRS) (Continued)**

**FRS Pension Plan (Continued)**

*Contributions* – The Florida Legislature establishes contribution rates for participating employers and employees. Contribution rates during the 2022 fiscal year were as follows:

<b>Class</b>	<b>Percent of Gross Salary October 1, 2021 to June 30, 2022</b>		<b>Percent of Gross Salary July 1, 2022 to September 30, 2022</b>	
	<b>Employee</b>	<b>Employer (1)</b>	<b>Employee</b>	<b>Employer (1)</b>
FRS, Regular	3.00	10.82	3.00	11.91
FRS, Senior Management Service	3.00	29.01	3.00	31.57
FRS, Special Risk	3.00	25.89	3.00	27.83

(1) Employer rates include a postemployment HIS contribution rate of 1.66%. Also, employer rates include .06% for administrative costs of the Investment plan.

The District’s contributions to the Plan totaled \$612,739 for the fiscal year ended September 30, 2022. This excludes the HIS defined benefit pension plan contributions.

*Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions* – At September 30, 2022, the District reported a liability of \$5,209,178 for its proportionate share of the Plan’s net pension liability. The net pension liability was measured as of June 30, 2022, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of July 1, 2022. The District’s proportionate share of the net pension liability was based on the District’s contributions for the year ended June 30, 2022 relative to the contributions made during the year ended June 30, 2021 of all participating members. At June 30, 2022, the District’s proportionate share was .014%, which was an increase of about .00003% from its proportionate share measured as of June 30, 2021.

For the fiscal year ended September 30, 2022 the District recognized pension expense of \$609,836 related to the Pension Plan. In addition, the District reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

<b>Description</b>	<b>Deferred Outflows of Resources</b>	<b>Deferred Inflows of Resources</b>
Differences between expected and actual experience	\$ 247,406	\$ -
Change of assumptions	641,532	-
Net difference between projected and actual earnings on FRS pension plan investments	343,961	-
Changes in proportion and differences between District FRS contributions and proportionate share of FRS contributions	5,666	(372,574)
District FRS contributions subsequent to the measurement date	159,401	-
Total	<u>\$ 1,397,966</u>	<u>\$ (372,574)</u>

The deferred outflows of resources related to pensions, totaling \$159,401, resulting from District contributions to the Plan subsequent to the measurement date, will be recognized as a reduction of the net pension liability in the fiscal year ended September 30, 2023. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

<b>Year Ending September 30:</b>	<b>Amount</b>
2023	\$ 169,181
2024	5,506
2025	(191,066)
2026	834,892
2027	47,478
Thereafter	-
<b>Total</b>	<u>\$ 865,991</u>

## NOTE 8 – RETIREMENT PLAN (Continued)

### Florida Retirement System (FRS) (Continued)

#### FRS Pension Plan (Continued)

**Actuarial Assumptions** – The total pension liability in the July 1, 2022 actuarial valuation was determined using the following actuarial assumptions, applied to all periods included in the measurement:

Inflation	2.40%
Salary increases	3.25%, average, including inflation
Discount rate	6.70%

Mortality rates were based on the PUB-2010 base table, with variations by member category and sex, projected generationally with Scale MP-2018. The actuarial assumptions used in the July 1, 2022 valuation were based on the results of an actuarial experience study for the period July 1, 2013, through June 30, 2018.

The long-term expected rate of return on pension plan investments was not based on historical returns, but instead is based on a forward-looking capital market economic model. The allocation policy's description of each asset class was used to map the target allocation to the asset classes shown below. Each asset class assumption is based on a consistent set of underlying assumptions and includes an adjustment for the inflation assumption. The target allocation and best estimates of arithmetic and geometric real rates of return for each major asset class are summarized in the following table:

<b>Asset Class</b>	<b>Target Allocation (1)</b>	<b>Arithmetic Return</b>	<b>(Geometric) Return</b>	<b>Standard Deviation</b>
Cash	1.0%	2.6%	2.6%	1.1%
Fixed income	19.8%	4.4%	4.4%	3.2%
Global equity	54.0%	8.8%	7.3%	17.8%
Real estate (property)	10.3%	7.4%	6.3%	15.7%
Private equity	11.1%	12.0%	8.9%	26.3%
Strategic investments	3.8%	6.2%	5.9%	7.8%
<b>Total</b>	<b>100.0%</b>			
Assumed inflation - mean			2.4%	1.3%

(1) As outlined in the Plan's investment policy

**Discount Rate** – The discount rate used to measure the total pension liability was 6.70%. The Plan's fiduciary net position was projected to be available to make all projected future benefit payments of current active and inactive employees. Therefore, the discount rate for calculating the total pension liability is equal to the long-term expected rate of return.

**Sensitivity of the District's Proportionate Share of the Net Position Liability to Changes in the Discount Rate** – The following presents the District's proportionate share of the net pension liability calculated using the discount rate of 6.70%, as well as what the District's proportionate share of the net pension liability would be if it were calculated using a discount rate that is 1-percentage-point lower (5.70%) or 1-percentage-point higher (7.70%) than the current rate:

	<b>1% Decrease (5.70%)</b>	<b>Current Discount Rate (6.70%)</b>	<b>1% Increase (7.70%)</b>
District's proportionate share of net pension liability	\$ 9,008,915	\$ 5,209,178	\$ 2,032,145

**Pension Plan Fiduciary Net Position** – Detailed information about the Plan's fiduciary net position is available in the FRS Pension Plan and Other State Administered Systems Comprehensive Annual Financial Report.

## NOTE 8 – RETIREMENT PLAN (Continued)

### Florida Retirement System (FRS) (Continued)

#### HIS Pension Plan

**Plan Description** – The HIS Pension Plan (HIS Plan) is a cost-sharing multiple-employer defined benefit pension plan established under section 112.363, Florida Statutes, and may be amended by the Florida Legislature at any time. The benefit is a monthly payment to assist retirees of State-administered retirement systems in paying their health insurance costs and is administered by the Division of Retirement within the Florida Department of Management Services.

**Benefits Provided** – For the fiscal year ended September 30, 2022, eligible retirees and beneficiaries received a monthly HIS payment of \$5 for each year of creditable service completed at the time of retirement, with a minimum HIS payment of \$30 and a maximum HIS payment of \$150 per month, pursuant to Section 112.363, Florida Statutes. To be eligible to receive a HIS Plan benefit, a retiree under a State-administered retirement system must provide proof of health insurance coverage, which may include Medicare.

**Contributions** – The HIS Plan is funded by required contributions from FRS participating employers as set by the Florida Legislature. Employer contributions are a percentage of gross compensation for all active FRS members. For the fiscal year ended September 30, 2022, the contribution rate was 1.66% of payroll from October 1, 2021 through September 30, 2022 pursuant to section 112.363, Florida Statutes. The District contributed 100 percent of its statutorily required contributions for the current and preceding three years. HIS Plan contributions are deposited in a separate trust fund from which payments are authorized. HIS Plan benefits are not guaranteed and are subject to annual legislative appropriation. In the event the legislative appropriation or available funds fail to provide full subsidy benefits to all participants, benefits may be reduced or canceled.

The District's contributions to the HIS Plan totaled \$43,124 for the fiscal year ended September 30, 2022.

**Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions** – At September 30, 2022, the District reported a net pension liability of \$797,271 for its proportionate share of the HIS Plan's net pension liability. The net pension liability was measured as of June 30, 2022, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of July 1, 2022. The District's proportionate share of the net pension liability was based on the year ended June 30, 2022 contributions relative to the year ended June 30, 2021 contributions of all participating members. At June 30, 2022, the District's proportionate share was .008%, which increased less than (.0001%) compared to its proportionate share measured as of June 30, 2021.

For the fiscal year ended September 30, 2022, the District recognized pension expense of \$41,404 related to the HIS Plan. In addition, the District reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

<b>Description</b>	<b>Deferred Outflows of Resources</b>	<b>Deferred Inflows of Resources</b>
Differences between expected and actual experience	\$ 24,199	\$ (3,508)
Change of assumptions	45,700	(123,337)
Net difference between projected and actual earnings on HIS pension plan investments	1,154	-
Changes in proportion and differences between District HIS contributions and proportionate share of HIS contributions	35,046	(19,826)
District HIS contributions subsequent to the measurement date	11,664	-
Total	<u>\$ 117,763</u>	<u>\$ (146,671)</u>

**NOTE 8 – RETIREMENT PLAN (Continued)**

**Florida Retirement System (FRS) (Continued)**

**HIS Pension Plan (continued)**

*Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions (Continued)* – The deferred outflows of resources related to pensions, totaling \$11,664, resulting from District contributions to the HIS Plan subsequent to the measurement date will be recognized as a reduction of the net pension liability in the fiscal year ended September 30, 2023. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

<u>Year Ending September 30:</u>	<u>Amount</u>
2022	\$ (13,809)
2023	(5,378)
2024	1,944
2025	(2,295)
2026	(13,838)
Thereafter	(7,196)
<b>Total</b>	<b>\$ (40,572)</b>

*Actuarial Assumptions* – The total pension liability in the July 1, 2022, actuarial valuation was determined using the following actuarial assumptions, applied to all periods included in the measurement:

Inflation	2.40%
Salary increases	3.25%, average, including inflation
Discount rate	3.54%

Mortality rates were based on the PUB-2010 base table, with variations by member category and sex, projected generationally with Scale MP-2018. The July 1, 2021 HIS valuation is the most recent valuation and was used to develop the liabilities for the June 30, 2022 financial reporting exhibits.

*Discount Rate* – The discount rate used to measure the total pension liability was 3.54%. In general, the discount rate for calculating the total pension liability is equal to the single rate equivalent to discounting at the long-term expected rate of return for benefit payments prior to the projected depletion date. Because the HIS benefit is essentially funded on a pay-as-you-go basis, the depletion date is considered to be immediate, and the single equivalent discount rate is equal to the municipal bond rate selected by the HIS Plan sponsor. The Bond Buyer General Obligation 20-Bond Municipal Bond Index was adopted as the applicable municipal bond index.

*Sensitivity of the District's Proportionate Share of the Net Pension Liability to Changes in the Discount Rate* – The following presents the District's proportionate share of the net pension liability calculated using the discount rate of 3.54%, as well as what the District's proportionate share of the net pension liability would be if it were calculated using a discount rate that is 1-percentage-point lower (2.54%) or 1-percentage-point higher (4.54%) than the current rate:

	<u>1%</u>	<u>Current</u>	<u>1%</u>
	<u>Decrease</u>	<u>Discount Rate</u>	<u>Increase</u>
	<u>(2.54%)</u>	<u>(3.54%)</u>	<u>(4.54%)</u>
District's proportionate share of net pension liability	\$ 912,143	\$ 797,271	\$ 702,216

*Pension Plan Fiduciary Net Position* – Detailed information about the HIS Plan's fiduciary net position is available in the FRS Pension Plan and Other State Administered Systems Comprehensive Annual Financial Report.

**NOTE 8 – RETIREMENT PLAN (Continued)**

**Florida Retirement System (FRS) (Continued)**

**FRS – Defined Contribution Pension Plan**

The District contributes to the FRS Investment Plan (Investment Plan), a defined contribution pension plan, for its eligible employees electing to participate in the Investment Plan. The Investment Plan is administered by the SBA, and is reported in the SBA's annual financial statements and in the State of Florida Comprehensive Annual Financial Report. Service retirement benefits are based upon the value of the member's account upon retirement.

As provided in Section 121.4501, Florida Statutes, eligible FRS members may elect to participate in the Investment Plan in lieu of the FRS defined-benefit plan. District employees participating in DROP are not eligible to participate in the Investment Plan. Employer and employee contributions, including amounts contributed to individual member's accounts, are defined by law, but the ultimate benefit depends in part on the performance of investment funds. Benefit terms, including contribution requirements, for the Investment Plan are established and may be amended by the Florida Legislature. The Investment Plan is funded with the same employer and employee contribution rates that are based on salary and membership class (Regular Class, Elected Local Officers, etc.), as the FRS defined benefit plan. Contributions are directed to individual member accounts, and the individual members allocate contributions and account balances among various approved investment choices.

Allocations to the investment member's accounts during the 2022 fiscal year were as follows:

<b>Class</b>	<b>Percent of Gross Compensation</b>
FRS, Regular	6.30%
FRS, Special Risk	17.00%

For all membership classes, employees are immediately vested in their own contributions and are vested after one year of service for employer contributions and investment earnings. If an accumulated benefit obligation for service credit originally earned under the FRS Pension Plan is transferred to the Investment Plan, the member must have the years of service required for FRS Pension Plan vesting (including the service credit represented by the transferred funds) to be vested for these funds and the earnings on the funds. Nonvested employer contributions are placed in a suspense account for up to five years. If the employee returns to FRS covered employment within the five year period, the employee will regain control over their account. If the employee does not return within the five year period, the employee will forfeit the accumulated account balance. Costs of administering the Investment Plan, including the FRS Financial Guidance Program, are funded through an employer contribution of 0.06 percent of payroll and by forfeited benefits of Investment Plan members.

After termination and applying to receive benefits, the member may rollover vested funds to another qualified plan, structure a periodic payment under the Investment Plan, receive a lump-sum distribution, leave the funds invested for future distribution, or any combination of these options. Disability coverage is provided; the member may either transfer the account balance to the FRS Pension Plan when approved for disability retirement to receive guaranteed lifetime monthly benefits under the FRS Pension Plan, or remain in the Investment Plan and rely upon that account balance for retirement income.

The District's Investment Plan pension expense totaled \$52,627 for the fiscal year ended September 30, 2022.

## **NOTE 9 – PROPERTY TAXES**

Property taxes are levied after formal adoption of the District's budget and become due and payable on November 1 of each year. Discounts are allowed for payment of property taxes before March 1 of the following year. On April 1, any unpaid taxes become delinquent. If the taxes are still unpaid in May, tax certificates are then offered for sale to the general public. The Lee County, Florida Tax Collector performs the billing and collection of all property taxes for the District. Taxes are recognized as revenue when levied to the extent that they result in current receivables.

Key dates in the property tax cycle are as follows:

July 1	• Assessment roll validated
September 30	• Millage resolution approved and taxes levied following certification of assessment roll
October 1	• Beginning of fiscal year for which tax is to be levied
November 1	• Property taxes due and payable (levy date) with various discount provisions through March 1
April 1	• Taxes become delinquent
Prior to June 1	• Tax certificates sold by Lee County

The Board of Commissioners of the District levied ad valorem taxes at a millage rate of \$1.3089 mills per \$1,000 of the 2021 net taxable value of real property located within the District.

## **NOTE 10 – RISK MANAGEMENT**

The District is exposed to various risks of loss related to torts; theft or, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters for which the District carries commercial insurance.

The District participates in the public entity risk pool administered by the Florida League of Cities, Inc. for workers' compensation. The District pays an annual premium to Florida League of Cities, Inc. for this insurance program. Participation in this risk pool is non-assessable. There were no significant reductions in insurance coverage as compared to the prior year. Settled claims have not exceeded insurance coverage in any of the past three fiscal years. The District transfers the risk of loss to the pool with limits of liability of \$1,000,000 per accident or disease for workers' compensation.

The Florida League of Cities, Inc. published financial report for the year ended September 30, 2022, can be obtained from the Florida League of Cities, Inc., Public Risk Service, 125 East Colonial Drive, Orlando, Florida 32801.

The District purchased commercial insurance for general/professional liability, automobile and rescue vehicle, and property. The District retains the risk of loss up to a deductible amount (ranging from \$0 to \$1,000) with the risk of loss in excess of this amount transferred to the pool with limits of liability of either guaranteed replacement value or between \$1,000,000 to \$3,000,000, per occurrence, for general/professional liability, automobile, and property.

## **NOTE 11 – POST EMPLOYMENT HEALTH INSURANCE**

The District provides post employment health insurance to its employees under a 501 (c) (9) plan (the "Plan"). Under the provisions of the Plan, the District is required to pay an annual funding amount of \$3,000 per union employee and \$3,500 per administrative employee, into a trust (the "Trust Fund") administered by Nationwide Retirement Solutions. The administrator is required to maintain separate sub-accounts in the name of each participant having an interest in the Trust Fund. Upon a participant's separation from service with the District, the participant (or, in the event of a deceased participant, his dependents) shall be entitled to be reimbursed from the participant's sub-account for qualifying medical expenses or health care premiums incurred by the participant. These benefits are limited to the participant's respective sub-account balance as of the date of the claim. Alternatively, the employee may elect to apply his or her benefit to their required contribution for dependent coverage.

**NOTE 11 – POST EMPLOYMENT HEALTH INSURANCE (Continued)**

No trust or agency has been established for the plan. The plan does not issue a separate financial report.

Pursuant to Section 112.081, Florida Statutes, the District is required to permit eligible retirees and their eligible dependents to participate in the District’s health insurance program at a cost to the retiree that is no greater than the cost at which coverage is available for active employees.

The District had an actuary calculate net OPEB liability as of September 30, 2022. At this time the District has opted to pay as you go rather than fund a portion or the entire net OPEB liability. Calculations are based on the benefits provided under the terms of the substantive plan in effect at the time of each valuation and on the pattern of sharing costs between the District and plan members to that point.

At September 30, 2022, the actuarial valuation date, the following employees were covered by benefit terms:

Active employees electing coverage	28
Active employees waiving coverage	-
Retirees electing coverage	<u>2</u>
	<u>30</u>

**Actuarial Methods and Assumptions**

Significant actuarial assumptions used to calculate the total OPEB were as follows:

**OPEB PLAN**

**Actuarial Assumptions**

Valuation date	September 30, 2020
Measurement date	September 30, 2021
Actuarial valuation method	Entry age normal level percent of pay cost method
Discount Rate	2.19% per annum
Inflation Rate	2.25% per annum
Plan eligibility	An employee of the Sanibel Fire Rescue District that is eligible for retirement through Florida Retirement Systems (FRS) as a Special Risk
Mortality	Based on assumptions for Special Risk employees in the July 1, 2019 Florida Retirement System Pension Plan actuarial valuation.
Healthcare cost trend rate	6.7% for FY2021, gradually decreasing over several decades to an ultimate rate of 3.7% in FY2075 and later years.

**NOTE 11 – POST EMPLOYMENT HEALTH INSURANCE (Continued)**

**Changes in Net OPEB Liability**

Changes in the net OPEB liability were as follows:

	<b>Total OPEB Liability</b>	<b>Fiduciary Net Position</b>	<b>Net OPEB Liability</b>
Balance as of September 30, 2021	\$ 711,223	\$ -	\$ 711,223
Changes due to:			
Service cost	43,574	-	43,574
Interest	17,389	-	17,389
Experience losses (gains)	-	-	-
Changes of assumptions	10,440	-	10,440
Benefit payments and refunds	(66,527)	-	(66,527)
Balance as of September 30, 2022	<u>\$ 716,099</u>	<u>\$ -</u>	<u>\$ 716,099</u>

**Sensitivity of the Net OPEB Liability to Changes in the Discount Rate**

The following presents the net OPEB liability of the District, as well as what the District's net OPEB liability would be if it were calculated using a discount rate that is a 1-percentage-point lower (1.19%) or a 1-percentage-point higher (3.19%) than the current discount rate:

<b>1% Decrease (1.19%)</b>	<b>Current Discount Rate (2.19%)</b>	<b>1% Increase (3.19%)</b>
\$ 765,625	\$ 716,099	\$ 669,940

**Sensitivity of the Net OPEB Liability Using Alternative Healthcare Cost Trend Rates**

The following presents the net OPEB liability of the District, as well as what the District's net OPEB liability would be if it were calculated using healthcare cost trend rates that are 1-percentage-point lower (5.7% decreasing to 2.7%) or 1-percentage-point higher (7.7% decreasing to 4.7%) than the current healthcare cost trend rates:

<b>1% Decrease 5.7% decreasing to 2.7%</b>	<b>Current Healthcare cost rates 6.7% decreasing to 3.7%</b>	<b>1% Increase 7.7% decreasing to 4.7%</b>
\$ 647,419	\$ 716,099	\$ 795,164

**NOTE 12 – COMMITMENTS**

On September 19, 2006, the District entered into an agreement with Lee County, Florida (the "County"), to provide space to house County emergency personnel and their vehicles. The agreement is for 25 years but may be cancelled by either party. The County paid the District \$400,000 in December 2007, \$100,000 in October 2007, July 2008, June 2009, June 2010, August 2011 and July 2012, and \$76,992 in July 2014. Should either party terminate this agreement early, the sums paid by the County will be prorated for the years of use with the excess refunded to the County. The District has recorded a total of \$604,913 of rental income over the term of the lease, of which \$43,080 was recorded as rental income for the year ended September 30, 2022. The remaining \$342,839 received as of September 30, 2022 has been recorded as unearned revenue.

On November 18, 2008 the District entered into an agreement with the City of Sanibel, Florida (the "City"), outlining each parties' responsibilities in the joint use of a boat dock on the City's boat ramp facility site. As part of this agreement, the District has agreed to pay the City 25% of the annual maintenance and operation costs of the boat dock facility.



**REQUIRED SUPPLEMENTARY INFORMATION**

**SANIBEL FIRE AND RESCUE DISTRICT  
FLORIDA RETIREMENT SYSTEM PENSION LIABILITY  
AND CONTRIBUTION SCHEDULES  
SEPTEMBER 30, 2022  
(UNAUDITED)**

**Schedule of the District's Proportionate Share of the Net Pension Liability -  
Florida Retirement System Pension Plan  
Last 10 Years (1) (2)**

	2022	2021	2020	2019	2018	2017	2016	2015	2014
District's proportion of the FRS net pension liability	0.01400014%	0.01397491%	0.01508061%	0.01582597%	0.01598784%	0.01691660%	0.01758221%	0.01565342%	0.01559770%
District's proportionate share of the FRS net pension liability	\$ 5,209,178	\$ 1,055,646	\$ 6,536,160	\$ 5,450,244	\$ 4,815,622	\$ 5,003,816	\$ 4,439,523	\$ 2,021,850	\$ 951,689
District's covered payroll	\$ 2,496,801	\$ 2,329,415	\$ 2,161,892	\$ 2,179,490	\$ 2,065,762	\$ 2,264,224	\$ 2,332,672	\$ 2,250,421	\$ 2,178,747
District's proportionate share of the FRS net pension liability as a percentage of its covered payroll	208.63%	45.32%	302.34%	250.07%	233.12%	220.99%	190.32%	89.84%	43.68%
FRS plan fiduciary net position as a percentage of the total pension liability	82.89%	96.40%	78.85%	82.61%	84.26%	83.89%	84.88%	92.00%	96.09%

**Schedule of the District's Proportionate Share of the Net Pension Liability -  
Health Insurance Subsidy Pension Plan  
Last 10 Years (1) (2)**

	2022	2021	2020	2019	2018	2017	2016	2015	2014
District's proportion of the HIS net pension liability	0.00752739%	0.00745456%	0.00713798%	0.00727488%	0.00719279%	0.00744340%	0.00765915%	0.00762584%	0.00752287%
District's proportionate share of the HIS net pension liability	\$ 797,271	\$ 914,414	\$ 871,535	\$ 813,986	\$ 761,293	\$ 795,882	\$ 892,642	\$ 777,716	\$ 703,407
District's covered payroll	\$ 2,496,801	\$ 2,329,415	\$ 2,161,892	\$ 2,179,490	\$ 2,065,762	\$ 2,264,224	\$ 2,332,672	\$ 2,250,421	\$ 2,178,747
District's proportionate share of the HIS net pension liability as a percentage of its covered payroll	31.93%	39.26%	40.31%	37.35%	36.85%	35.15%	38.27%	34.56%	32.28%
HIS plan fiduciary net position as a percentage of the total pension liability	4.81%	3.56%	3.00%	2.63%	2.15%	1.64%	0.97%	0.50%	0.99%

(1) The amounts presented for each year were determined as of the measurement date, June 30.

(2) Information is only available for the years presented.

**SANIBEL FIRE AND RESCUE DISTRICT  
FLORIDA RETIREMENT SYSTEM PENSION LIABILITY  
AND CONTRIBUTION SCHEDULES  
SEPTEMBER 30, 2022  
(UNAUDITED)**

**Schedule of the District Contributions -  
Florida Retirement System Pension Plan  
Last 10 Fiscal Years (1) (2)**

	2022	2021	2020	2019	2018	2017	2016	2015	2014
Contractually required FRS contribution	\$ 612,739	\$ 521,840	\$ 477,252	\$ 468,629	\$ 443,403	\$ 440,381	\$ 428,770	\$ 381,644	\$ 341,656
FRS contributions in relation to the contractually required contribution	(612,739)	(521,840)	(477,252)	(468,629)	(443,403)	(440,381)	(428,770)	(381,644)	(341,656)
FRS contribution deficiency (excess)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
District's covered payroll	\$2,597,825	\$2,349,486	\$2,184,122	\$2,175,990	\$2,090,181	\$2,264,224	\$2,332,672	\$2,250,421	\$2,178,747
FRS contributions as a percentage of covered payroll	23.59%	22.21%	21.85%	21.54%	21.21%	19.45%	18.38%	16.96%	15.68%

**Schedule of the District Contributions -  
Health Insurance Subsidy Pension Plan  
Last 10 Fiscal Years (1) (2)**

	2022	2021	2020	2019	2018	2017	2016	2015	2014
Contractually required HIS contribution	\$ 43,124	\$ 39,002	\$ 36,257	\$ 36,121	\$ 34,697	\$ 39,393	\$ 39,258	\$ 29,151	\$ 25,771
HIS contributions in relation to the contractually required contribution	(43,124)	(39,002)	(36,257)	(36,121)	(34,697)	(39,393)	(39,258)	(29,151)	(25,771)
HIS contribution deficiency (excess)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
District's covered payroll	\$2,597,825	\$2,349,486	\$2,184,122	\$2,175,990	\$2,090,181	\$2,264,224	\$2,332,672	\$2,250,421	\$2,178,747
HIS contributions as a percentage of covered payroll	1.66%	1.66%	1.66%	1.66%	1.66%	1.74%	1.68%	1.30%	1.18%

(1) The amounts presented for each fiscal year were determined as of September 30.

(2) Information is only available for the years presented.

**SANIBEL FIRE AND RESCUE DISTRICT  
SCHEDULE OF CHANGES IN THE DISTRICT'S  
NET OPEB LIABILITY AND RELATED RATIOS  
FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2022  
(UNAUDITED)**

	<b>2022</b>	<b>2021</b>	<b>2020</b>	<b>2019</b>
<b>Total OPEB Liability</b>				
Beginning balance	\$ 711,223	\$ 1,077,052	\$ 985,074	\$ 955,619
Service cost	43,574	80,397	68,159	67,763
Interest	17,389	30,905	39,273	34,906
Difference between expected and actual experience	-	121,235	-	-
Assumption changes	10,440	(531,086)	40,202	(21,102)
Benefit payments and refunds	(66,527)	(67,280)	(55,656)	(52,112)
Ending balance	<u>\$ 716,099</u>	<u>\$ 711,223</u>	<u>\$ 1,077,052</u>	<u>\$ 985,074</u>
<b>Plan Fiduciary Net Position</b>				
Beginning balance	\$ -	\$ -	\$ -	\$ -
Benefit payments and refunds	(66,527)	(67,280)	(55,656)	(52,112)
Contributions - employer	66,527	67,280	55,656	52,112
Ending balance	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
<b>Net OPEB Liability</b>	<u>\$ 716,099</u>	<u>\$ 711,223</u>	<u>\$ 1,077,052</u>	<u>\$ 985,074</u>
Plan fiduciary net position as a percentage of total OPEB liability	0.0%	0.0%	0.0%	0.0%
Covered payroll	\$ 2,637,591	\$ 2,587,343	\$ 2,472,086	\$ 2,370,531
Net OPEB liability as a percentage of covered payroll	27.1%	27.5%	43.6%	41.6%

**SANIBEL FIRE AND RESCUE DISTRICT  
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN  
FUND BALANCE – BUDGET AND ACTUAL – GENERAL FUND  
FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2022  
(UNAUDITED)**

	Budgeted Amounts Original & Final	Actual Amounts	Variance with Final Budget - Positive (Negative)
<b>REVENUES</b>			
Ad valorem taxes	\$ 7,507,433	\$ 7,253,682	\$ (253,751)
Intergovernmental revenue	25,520	13,333	(12,187)
Permits and fees	10,350	25,817	15,467
Interest	-	20,932	20,932
Miscellaneous	5,510	108,191	102,681
Total revenues	7,548,813	7,421,955	(126,858)
<b>EXPENDITURES</b>			
Current:			
Public safety			
Personnel service	4,717,897	4,662,807	55,090
Operating expenditures	1,415,281	722,329	692,952
Capital outlay	342,856	154,388	188,468
Debt service	254,082	254,081	1
Total expenditures	6,730,116	5,793,605	936,511
Excess (deficiency) of revenues over (under) expenditures	818,697	1,628,350	809,653
<b>OTHER FINANCING SOURCES (USES)</b>			
Carry forward	(818,697)	-	818,697
Total other financing sources (uses)	(818,697)	-	818,697
Net change in fund balances	\$ -	1,628,350	\$ 1,628,350
Fund balances - beginning		5,296,292	
Fund balances - ending		\$ 6,924,642	

See notes to required supplementary information

**SANIBEL FIRE AND RESCUE DISTRICT  
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN  
FUND BALANCE – BUDGET AND ACTUAL – SPECIAL REVENUE FUND  
FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2022  
(UNAUDITED)**

	Budgeted Amounts Original & Final	Actual Amounts	Variance with Final Budget - Positive (Negative)
<b>REVENUES</b>			
Impact fees	\$ 3,000	\$ 23,034	\$ 20,034
Interest	-	30	30
Total revenues	3,000	23,064	20,064
<b>EXPENDITURES</b>			
Total expenditures	-	-	-
Excess (deficiency) of revenues over (under) expenditures	\$ 3,000	23,064	\$ 20,064
Fund balances - beginning		97,756	
Fund balance - ending		\$ 120,820	

See notes to required supplementary information

**SANIBEL FIRE AND RESCUE DISTRICT  
NOTES TO REQUIRED SUPPLEMENTARY INFORMATION**

The District is required to establish a budgetary system and an approved Annual Budget for the general and special revenue funds. The District's budgeting process is based on estimates of cash receipts and cash expenditures which are approved by the Board. The budgets approximate a basis consistent with accounting principles generally accepted in the United States of America (generally accepted accounting principles).

The legal level of budgetary control, the level at which expenditures may not exceed budget, is in the aggregate. Any budget amendments that increase the aggregate budgeted appropriations must be approved by the Board of Commissioners. Actual general fund expenditures did not exceed appropriations for the fiscal year ended September 30, 2022. The general fund actual expenditures were under budget by a total of \$936,511 mainly as a result of anticipated operating expenditures that did not occur.

**SANIBEL FIRE AND RESCUE DISTRICT  
OTHER INFORMATION – DATA ELEMENTS  
REQUIRED BY FL STATUTE 218.39(3)(C)  
UNAUDITED**

<u>Element</u>	<u>Comments</u>
Number of district employees compensated at 9/30/2022	28
Number of independent contractors compensated in September 2022	8
Employee compensation for FYE 9/30/2022 (paid/accrued)	\$2,547,344
Independent contractor compensation for FYE 9/30/2022	\$87,977
Construction projects to begin on or after October 1; (>\$65K)	Not applicable
Budget variance report	See page 34
Ad Valorem taxes;	
Millage rate FYE 9/30/2022	1.3089
Ad valorem taxes collected FYE 9/30/2022	\$7,253,682
Outstanding Bonds:	Not applicable
Non ad valorem special assessments;	No applicable
Outstanding Bonds:	No applicable





**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

To the Board of Commissioners  
Sanibel Fire and Rescue District  
Sanibel, Florida

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities and each major fund of Sanibel Fire and Rescue District, Sanibel, Florida (the "District") as of and for the fiscal year ended September 30, 2022, and the related notes to the financial statements, which collectively comprise the District's basic financial statements, and have issued our opinion thereon dated June 30, 2023.

**Report on Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the District's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, we do not express an opinion on the effectiveness of the District's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or, significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses or significant deficiencies may exist that were not identified.

**Report On Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the District's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

We noted another certain matters involving the internal control over financial reporting and compliance that we have reported to management of the District in a separate letter dated June 30, 2023.

## **The District's Response to Findings**

*Government Auditing Standards* requires the auditor to perform limited procedures on the District's response to the findings identified in our audit and described in the accompanying Management Letter. The District's response was not subjected to the other auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on the response.

## **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

June 30, 2023



**INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE WITH THE  
REQUIREMENTS OF SECTION 218.415, FLORIDA STATUTES, REQUIRED BY  
RULE 10.556(10) OF THE AUDITOR GENERAL OF THE STATE OF FLORIDA**

To the Board of Commissioners  
Sanibel Fire and Rescue District  
Sanibel, Florida

We have examined Sanibel Fire and Rescue District, Sanibel, Florida's ("District") compliance with the requirements of Section 218.415, Florida Statutes, in accordance with Rule 10.556(10) of the Auditor General of the State of Florida during the fiscal year ended September 30, 2022. Management is responsible for the District's compliance with those requirements. Our responsibility is to express an opinion on the District's compliance based on our examination.

Our examination was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants. Those standards require that we plan and perform the examination to obtain reasonable assurance about whether the District complied, in all material respects, with the specified requirements referenced in Section 218.415, Florida Statutes. An examination involves performing procedures to obtain evidence about whether the District complied with the specified requirements. The nature, timing, and extent of the procedures selected depend on our judgment, including an assessment of the risks of material noncompliance, whether due to fraud or error. We believe that the evidence we obtained is sufficient and appropriate to provide a reasonable basis for our opinion. Our examination does not provide a legal determination on the District's compliance with specified requirements.

We are required to be independent and to meet our other ethical responsibilities in accordance with relevant ethical requirements relating to the examination engagement.

In our opinion, the District complied, in all material respects, with the aforementioned requirements for the fiscal year ended September 30, 2022.

This report is intended solely for the information and use of the Legislative Auditing Committee, members of the Florida Senate and the Florida House of Representatives, the Florida Auditor General, management, and the Board of Supervisors of Sanibel Fire and Rescue District, Sanibel, Florida and is not intended to be and should not be used by anyone other than these specified parties.

June 30, 2023



**MANAGEMENT LETTER PURSUANT TO THE RULES OF  
THE AUDITOR GENERAL FOR THE STATE OF FLORIDA**

To the Board of Commissioners  
Sanibel Fire and Rescue District  
Sanibel, Florida

**Report on the Financial Statements**

We have audited the accompanying basic financial statements of Sanibel Fire and Rescue District, Sanibel, Florida ("District") as of and for the fiscal year ended September 30, 2022, and have issued our report thereon dated June 30, 2023.

**Auditor's Responsibility**

We conducted our audit in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and Chapter 10.550 Rules of the Florida Auditor General.

**Other Reporting Requirements**

We have issued our Independent Auditor's Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of the Financial Statements Performed in Accordance with *Government Auditing Standards*; and Independent Auditor's Report on an examination conducted in accordance with *AICPA Professional Standards*, AT-C Section 315, regarding compliance requirements in accordance with Chapter 10.550, Rules of the Auditor General. Disclosures in those reports, which are dated June 30, 2023, should be considered in conjunction with this management letter.

**Purpose of this Letter**

The purpose of this letter is to comment on those matters required by Chapter 10.550 of the Rules of the Auditor General for the State of Florida. Accordingly, in connection with our audit of the financial statements of the District, as described in the first paragraph, we report the following:

- I. Current year findings and recommendations.**
- II. Status of prior year findings and recommendations.**
- III. Compliance with the Provisions of the Auditor General of the State of Florida.**

Our management letter is intended solely for the information and use of the Legislative Auditing Committee, members of the Florida Senate and the Florida House of Representatives, the Florida Auditor General, Federal and other granting agencies, as applicable, management, and the, Board of Commissioners of the District and the Auditor General of the State of Florida and is not intended to be and should not be used by anyone other than these specified parties.

We wish to thank the District and the personnel associated with it, for the opportunity to be of service to them in this endeavor as well as future engagements, and the courtesies extended to us.

June 30, 2023

## REPORT TO MANAGEMENT

### I. CURRENT YEAR FINDINGS AND RECOMMENDATIONS

#### **2022-01 Adjusting Journal Entries**

Observation: During the audit, it was necessary to propose numerous adjusting journal entries to correct the District's trial balance.

Recommendation: We recommend that staff be provided training and a knowledgeable individual perform a quarterly review of reconciliations and financial transactions recorded.

Management Response: It is important to note that as of October 11th, 2022, an entirely new administrative staff has taken over the responsibility of handling the district's finances. This change in personnel indicates a significant transition in the financial management of the district.

With the introduction of the new administrative staff, numerous changes have been implemented to improve processes and establish effective checks and balances. These changes were likely aimed at addressing the issues identified during the previous audit and ensuring better financial control and accuracy.

It is anticipated that the following year's financial audit, which will cover the period after the new administrative staff took charge, will reveal the enhancements in processes that have been put in place. The audit is expected to demonstrate the effectiveness of the new staff's efforts in improving the district's financial management and recording practices.

Overall, the combination of staff training, regular reviews, and the implementation of new processes and checks and balances indicates a proactive approach by the district to rectify past issues and strengthen financial controls going forward.

#### **2022-02 Invoices/Support retention and procurement procedures**

Observation: During the audit, it was noted that some invoices could not be located.

Recommendation: We recommend that the District ensure that documents are retained either manually or electronically.

Management Response: We acknowledge the observation made during the audit regarding the inability to locate some invoices. We would like to provide further context to explain the situation. Our district experienced significant challenges due to the impact of Hurricane Ian, which resulted in extensive flooding and the loss of numerous files. Unfortunately, some invoices were among the documents that were damaged or lost during this unfortunate event.

Furthermore, it is important to note that certain invoices were related to businesses that have yet to reopen following the hurricane. This further complicated the retrieval process for those specific invoices.

We want to assure you that the district has taken immediate steps to address this issue. In the current fiscal year (FY23), our new administrative team is prioritizing meticulous record-keeping practices, including the prompt scanning and storage of documents. By implementing these measures, we are confident that the problem of missing invoices will not be a recurrent issue during future audits.

## REPORT TO MANAGEMENT (Continued)

### II. PRIOR YEAR FINDINGS AND RECOMMENDATIONS

None

### III. COMPLIANCE WITH THE PROVISIONS OF THE AUDITOR GENERAL OF THE STATE OF FLORIDA

Unless otherwise required to be reported in the auditor's report on compliance and internal controls, the management letter shall include, but not be limited to the following:

1. A statement as to whether or not corrective actions have been taken to address findings and recommendations made in the preceding annual financial audit report.

There were no significant findings and recommendations made in the preceding annual financial audit report for the fiscal year ended September 30, 2021.

2. Any recommendations to improve the local governmental entity's financial management.

There were no such matters discovered by, or that came to the attention of, the auditor, to be reported for the fiscal year ended September 30, 2022, except as noted above.

3. Noncompliance with provisions of contracts or grant agreements, or abuse, that have occurred, or are likely to have occurred, that have an effect on the financial statements that is less than material but which warrants the attention of those charged with governance.

There were no such matters discovered by, or that came to the attention of, the auditor, to be reported, for the fiscal year ended September 30, 2022.

4. The name or official title and legal authority of the District are disclosed in the notes to the financial statements.
5. The District has not met one or more of the financial emergency conditions described in Section 218.503(1), Florida Statutes.
6. We applied financial condition assessment procedures and no deteriorating financial conditions were noted as of September 30, 2022. It is management's responsibility to monitor financial condition, and our financial condition assessment was based in part on representations made by management and the review of financial information provided by same.
7. Management has provided the specific information required by Section 218.39(3)(c) in the Other Information section of the financial statements on page 37.