

SANIBEL FIRE & RESCUE DISTRICT
Minutes of the Fire Commission Meeting
November 10, 2021

Commissioners –Chairman Jerry Muench, Vice Chair Bruce Cochrane, Secretary Richard McCurry
Fire Chief Bill Briscoe
Deputy Fire Chief Kevin Barbot
Division Chief Tim Barrett
Fire Marshal Larry Williams
Administrator Mary Hickey
Assistant Administrator Samantha Quinn

In attendance were the following: Breeze Newspaper.

Commissioner Muench opened the meeting at 9:00 AM. Commissioner Muench led the Pledge of Allegiance.

1st Order of Business: The minutes for the September 8, 2021, commission meeting were reviewed and accepted by the Board Members. A motion was made by Commissioner Cochrane to accept the minutes as presented. The motion was second by Commissioner Muench. There was no discussion. The motion was approved unanimously.

2nd Order of Business: Administrator Mary Hickey reviewed the account balances and covered everything for the beginning of the new fiscal year. The district is status quo. November 15, 2021, with District will receive its first check in the amount of roughly \$213,000.

3rd Order of Business: Division Chief of Training Barrett reviewed the on-going training throughout the month of October. The next lecture by our Medical Director, Dr. Benjamin Abo, will be on November 22, 2021. Each shift continues with online Target Solutions training with pediatric training. Each shift completed the walkthrough of Blind Pass along with Captiva Fire Department. Drills will be conducted at Kings Crown, which is a large complex that we have access concerns. Special OPS training will be on active shooter scenario and how to help those that are injured. The department continues provide CPR training to Coast Guard station and the Sanibel school. Division Chief Barrett stated, we believe we are the only department in the country that makes sure the students at the local schools are CPR trained every year. For Veteran's Day the department will attend a run to the cemetery and also attend a special event on the island.

4th Order of Business: Assistant Administrator Quinn went over the social media and website interactions:

Website visits for October: 11,330
Post Reach: 1,749
Post Engagement: 364
New Page Likes: 15
Total Page Likes: 2,190
Total Page Follows: 2,425

5th Order of Business: Fire Marshal Williams continues annual inspections. Breakers West is putting in a standpipe, and the department will be able to do some training next week. There are access issues. If we drove in there, we'd be in the collapse zone. Other projects coming up will be a fire flow test for Baileys. Chief Briscoe stated, we have the demo for the theater. The island has a couple of new restaurants opening. Commissioner Muench asked about the Sanibel police Department building. Fire Marshal Williams said, we don't know yet, if they keep the building it has to be brought up to code. We encourage them to have a separate building.

6th Order of Business: Deputy Chief Barbot reviewed the calls, we are up 30% in October 2021. October 2020, we responded to 99 calls and October 2021 we responded to 133 calls. Year-over-year calls are up 19.8% with calls totaling 147 for 2021. Chief Briscoe stated that condo associations on the island are saying we aren't going to have a slow time this year. Fire Marshal Williams said, they are seeing numbers they have never seen before. Commissioner Muench said, the same is true at the trailer park. Chief Briscoe said, we usually have a lull between Thanksgiving and Christmas, but we won't see that this year.

7th Order of Business: Chief Briscoe stated, we have several budget items to go over. We budgeted for the air vault for the second part of the breathing air system. We need approval for the department to purchase. **A motion was made by Commissioner Cochrane to accept the budget item for \$16,505 as presented. The motion was second by Commissioner Muench. There was no discussion. The motion was approved unanimously.**

8th Order of Business: Chief Briscoe stated the security system is the next budget item we need to review. Deputy Chief Barbot stated, we had to change a few things due to upcoming state mandates. This means we will have cameras at all times on THE medicine room. Deputy Chief Barbot reviewed all the aspects of the quotes the department received. **A motion was made by Commissioner Cochrane to accept the budget item for \$49,023.82 as presented for both stations. The motion was second by Commissioner Muench. There was no discussion. The motion was approved unanimously.**

9th Order of Business: Chief Briscoe stated the next budget item is to replace the treadmills at both stations for physical fitness as it's also part of our annual physicals. They are both due to be replaced. Deputy Chief Barbot stated, the old treadmills are 15 years old, and Station 1 treadmill stopped working about a month ago. The department received two quotes. One quote comes with a three-year warranty. Deputy Chief Barbot stated the price for both treadmills will be \$10,447.19. Chief Briscoe stated, we specifically budgeted for gym equipment and have it in the budget. **A motion was made by Commissioner Cochrane to accept the budget item for \$10,447.19 as presented for treadmills at both stations. The motion was second by Commissioner McCurry. There was no discussion. The motion was approved unanimously.**

10th Order of Business: Chief Briscoe discussed the upcoming radio maintenance. The contract the county has with Motorola now has the department paying an annual fee and a one-time fee for the upgrade. The department budgeted for this prior and also a possible maintenance fee. As soon as the department receives the new contract, we will advise the commissioners on the cost.

11th Order of Business: Chief Briscoe discussed a recent water leak at Station 171 in the middle of the night. The leak dropped 470 gallons of water. Fireservice came and started the drying process. The department has an invoice for the services. It is now up to the commissioners if the department pays for it, or should we send it to the insurance company? If so the deductible is \$5,000 and the invoice is \$13,000. Additional costs associated with the baseboards have not been invoiced yet. **A motion was made by Commissioner Muench to begin the insurance claim process as presented. The motion was second by Commissioner McCurry. There was no discussion. The motion was approved unanimously.**

11th Order of Business: Chief Briscoe stated the department recently had a company contact us because they helped the Sanibel police Department with their policy and procedure manuals. The company helps incorporate appropriate state laws, they update all our policies and then provide monthly trainings for all employees which helps them better understand the policies. If we have a lawsuit their lawyers would back us in that lawsuit. For full review of our submitted policies to our attorney you're looking at approximately \$20,000. What this company does is provides an annual subscription with all this at our hands. Chief Briscoe stated, our liability would decrease. Commissioner Muench asked, the cost? Deputy Chief Barbot stated, the annual fee is around \$8,000 but the first-time fee based on our current policies, would be about \$23,000. Deputy Chief Barbot said, we will contact some of their customers as well. Commissioner McCurry asked, Mary what do u think? Administrator Hickey stated, I wasn't aware of this, but all policies need to be reviewed by an attorney and if this is cheaper it wouldn't be bad. Chief Briscoe said, we spoke with Sanibel Police Department, and they are very happy with the company. We will talk with others that utilize them. Chief Briscoe stated, we have saved funds in other areas and shouldn't have an issue allocation the funds.

12th Order of Business: Chief Briscoe went over years of service. Firefighter Ed Zarick started November 2, 2015, for 6 years of service.

13th Order of Business: No Union or public items to discuss. Commissioner McCurry stated a gentleman approached me on how he had a fire in his garage and was very happy with how the department handled the situation. We have a great crew. Chief Briscoe and Deputy Chief Barbot received a call for a battery that overheated in a garage. It turned out to be more than what we anticipated. There was significant smoke damage, and CO2 levels were significantly high.

Meeting adjourned at 9:46 AM

Commissioner Jerry Muench

Commissioner Bruce Cochrane

Commissioner Richard McCurry